**Oral Language Test Preparation**
**CASAS Materials**
www.casas.org
The following assessments would make good practice material. A score of 221 the approximate equivalent of a passing score on the WRC Exam.

- CASAS Listening Assessment
- CASAS Workplace Speaking Assessment would make good practice material
  
  https://www.casas.org/home/index.cfm?fuseaction=home.showContent&MapID=1176
  
  This is a new standardized speaking assessment, which assesses the speaking skills of adult ESL learners in a workplace context. Competencies assessed include: job skills and job information, social language, workplace safety and customer service. Workplace Speaking is an "interview test" which takes approximately 10-15 minutes to administer. It is ideal for intermediate and advanced adult ESL learners. Test results are reported as CASAS scale scores.

**Math Test Preparation**
**EMPower MATH SERIES**
In this series, students develop useful mathematics skills through real life exercises. They investigate concepts, work collaboratively, share ideas orally and in writing, and discover multiple ways to solve problems. The full curriculum comprises eight non-sequential units emphasizing whole numbers, fractions, decimals, percents, proportions, geometry and measurement, algebra, and data and graphs.

*Many Points Make a Point*
$11.95

*Seeking Patterns, Building Rules*
$11.95

*Over, Around, and Within*
$11.95

*Using Benchmarks*
$11.95

*Split It Up*
Student Book ISBN: 978-1-55953-730-8
$11.95
Everyday Number Sense  
Student Book ISBN: 978-1-55953-726-1  
$11.95

Keeping Things in Proportion  
$11.95

Operation Sense  
Student Book ISBN: 978-1-55953-734-6  
$11.95

Reading Test Preparation  
Workwrite series  
This series of three booklets is a collection of instructional workbooks and teacher's guides focusing on the functions and features of workplace documents. There is an abundance of workplace document examples including: schedules, forms, notices, postings, memoranda, agenda, meeting minutes, fax cover sheets, email work orders, job postings, and letters. Longer documents like procedures, rules, regulations and policies are included in the last book. The books contain lesson plans and activities based on the workplace documents.

workwrite: Volume 1 (Book 1 - 3)  
Author: Aleksandra Popovic, Karen Geraci  
Publisher: Preparatory Training Programs 2002  
ISBN: 0-9689048-4-X

workwrite: Workplace Communications (Book 4)  
Author: Karen Geraci  
Publisher: Preparatory Training Programs 2002  
ISBN: 0-9689048-3-1

workwrite: Policies and Procedures (Book 5)  
Author: Karen Geraci  
Publisher: Preparatory Training Programs 2005  
ISBN: 0-9689048-5-8

Situational Judgment Test Preparation  
Social Inferences Fun Deck® has 63 social story cards to help students improve their inference-making skills. Students listen to/read the stories and choose the answer that represents a logical inference. There are three social skills sections.

Section I asks the student to make an inference about the character’s personality based on his/her behavior in the scene.
Section II asks the student to infer how the character in the scene is feeling. 
Section III asks the student to identify the appropriate/inappropriate behavior the character is displaying in the scene. 

http://superduperinc.com/F-G_Pages/fd92.htm

General Test Preparation –Resources that address all exam sections

Canadian Language Benchmarks' Essential Skills
http://www.itsessential.ca/itsessential/display_page.asp

- Helps internationally-educated adult newcomers and immigrants understand language requirements for particular jobs to inform their learning plans and goals
- Assists job analysts, employers, trainers and government in understanding the second-language requirements underlying specific job competencies described in Essential Skills Profiles
- Supports Canadian Language Benchmarks specialists to develop occupation-specific language training curriculum, course materials and/or assessment tools.
- Helps educators and employers to define occupational language requirements and to provide appropriate language training or development opportunities.
- Provides teaching aids for those working with adult immigrants and newcomers. The bridging materials support the use of the Canadian Language Benchmarks and Essential Skills.

Visit this part of the site for sample lesson plans for teaching the Essential Skills in the context of many different workplaces.

http://srv108.services.gc.ca/english/general/learning_tool_e.shtml
Essential Skills online and interactive learning tool.

English for All
http://www.myefa.org/login.cfm?fuseaction=learnmore2
is a free Web-based multimedia system for adults learning English as a second language. An interactive Web site is the core of the program. Other materials include: 5 stand-alone video-tapes, 5 CD-ROMs designed to work with the EFA Web site, and printable materials.

Florida Works Career Building Skills Program
http://www.floridaworks.org/
This program was developed with extensive input from Florida businesses through a grant from the Florida Department of Education Division of Workforce Development. Written at a 4th-6th grade reading level it is designed to meet the employment training needs of adults and youth with low literacy skills and limited work experience. There are two components of Florida Works: Job Readiness and Job Retention. There is no cost for Florida Works materials.
http://www.floridaworks.org/minicourse06.pdf
Part of the Florida Works Career Building Skills Program which directly addresses the National Work Readiness Credential.

**TOWES: Measure Up**
This site was developed by SkillPlan, the BC Construction Industry Skills Improvement Council, with funding assistance provided by Human Resources and Skills Development Canada. *Measure Up* is a program designed to give students practice using Essential Skills, using real workplace documents and language. Much of the practice is online and interactive. There are also good tips for teachers who wish to develop classroom activities.

**Workplace Essential Skills – KET**
Designed for adults and high school students, *Workplace Essential Skills* shows students what to expect from the job application process, what skills and attributes employers look for, and how those skills are put to work in real on-the-job situations. Produced by KET as part of the PBS LiteracyLink project, the series also includes instructional programs in writing, reading, and mathematics at a 6th- to 7th-grade reading level. The series includes textbooks, interactive website, and video.
http://www.ket.org/enterprise/work/workplace.htm#io

Set of 4 workbooks: Employment, Communication and Writing, Reading, and Math $40 KET Enterprise, 560 Cooper Drive, Lexington, KY 40502-2200 (800) 354-9067, fax (859) 258-7396, adulted@ket.org